

**AGENDA FOR
YOUTH CABINET**



Contact:: Kelly Barnett
Direct Line: 0161 253 5134
E-mail: kelly.barnett@bury.gov.uk
Web Site: www.bury.gov.uk

To: All Members of Youth Cabinet

Councillors : L Smith, D Duncalfe, J Rydeheard,
R Bernstein, N Frith, L Ryder and S Haroon

Dear Member/Colleague

Youth Cabinet

You are invited to attend a meeting of the Youth Cabinet which will be held as follows:-

Date:	Thursday, 18 July 2024
Place:	The Peel Room, Town Hall Bury
Time:	5.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

YC.1 CONFIRMATION OF APPOINTMENT - YOUTH MAYOR AND DEPUTY YOUTH MAYOR

YC.2 WELCOME

YC.3 APOLOGIES

YC.4 DECLARATIONS OF INTEREST

Councillor Members of the Youth Cabinet are asked whether they have any interest in any item on the agenda and if so, to formally declare that interest.

YC.5 MINUTES OF PREVIOUS MEETING *(Pages 5 - 8)*

The Minutes of the last meeting held on 16 April 2024 are attached.

YC.6 MATTERS ARISING

YC.7 CORPORATE PARENTING CHAMPION

Each Committee is required to have a nominated Corporate Parenting Champion; they will receive training from Childrens Services and will be responsible for advocating for Corporate Parenting matters in each committee. Champions will be appointed by each Committee at their first meeting of the municipal year. If the representative wishes to also attend Corporate Parenting Boards scheduled for the municipal year 2024-2025 these are:

06th June 2024
02nd July 2024
10th September 2024
03rd December 2024
09th January 2025
04th March 2025.

YC.8 TERMS OF REFERENCE *(Pages 9 - 12)*

An amendment to the terms of reference has been made in red, to be agreed.

YC.9 UPDATE ON THE VAPE PROJECT

Update to be provided at the meeting.

YC.10 CLIMATE CONFERENCE FEEDBACK

Samir to provide an update at the meeting.

YC.11 NEW SCHOOL YOUTH COUNCIL PROJECT

Samir, Kael and Alex to provide an update at the meeting.

YC.12 CIRCLES OF INFLUENCE EVENT

Planning for the event to take place in the meeting.

YC.13 THE BIG DEBATE - SHOULD THE VOTING AGE BE LOWERED TO 16?

YC.14 URGENT BUSINESS

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Minutes of:	YOUTH CABINET
Date of Meeting:	16 April 2024
Present:	Councillors M Hayes, D Duncalfe, G Staples-Jones and J Rydeheard Youth Members – Daniel (Chair), Noah, Mohammed, Sabeer, Alex, Adam, Kael, Violet, Ray, Michelle, Sophie Rubeen, Lariab, Oliver, Courtney, Daisy, Josh, Layton, Tobias
Also in attendance:	Councillor Berry (observer), Jeanette Richards – Executive Director of Children and Young People, Adele Crowshaw – Youth Service, Kelly Barnett – Democratic Services
Public Attendance:	No members of the public were present at the meeting.
Apologies for Absence:	Councillor L Dean and Councillor S Thorpe Youth Members – Jess and Duncan

APOLOGIES

Apologies for absence are detailed above.

DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 27 February 2024 were agreed as an accurate record and signed by the Chair.

MATTERS ARISING

There were no matters arising from the minutes.

DEPUTY YOUTH MAYOR ELECTIONS

The Chair provided an overview of his role as Youth Mayor for the past year and explained how he has represented the Youth Cabinet at events such as Youthforia and GMYC.

The Chair advised that anyone who wished to take part in the Deputy Youth Mayor election, will need to give a speech to Youth Cabinet of why they should be elected.

Alex, Noah, Violet, Michelle and Oliver wished to take part in the election and they each provided a speech to the Youth Cabinet on the reasons why they should be elected Bury's Deputy Youth Mayor.

Youth Members cast their votes of who they wished to be elected as Deputy Youth Mayor and put their votes into a ballot box.

Adele Crowshaw, Youth Participation Officer counted the votes and the result was announced.

The Chair congratulated all who took part in the elections.

It was agreed:

1. Violet was elected as Bury's Deputy Youth Mayor for the municipal year 2024-2025, Violet will then become Bury's Youth Mayor for the municipal year 2025-2026.

FEEDBACK FROM THE YOUTH CABINET MOTION

The Chair reported that the Youth Cabinet motion was passed at full Council on the 20 March 2024. The Chair explained that the motion was around vaping which was one of the main issues for young people from the Circles of Safety Event.

The Chair provided an update of where each action was up to and shared the letter which was sent from the Chief Executive to lobby the government around making disposable vapes illegal and tighter restrictions on marketing, and shared a statement around Bury Council's commitment to investigate the sales of vapes to young people under 18.

The Chair explained that the Youth Cabinet will be looking for funding to commission an artist to build a sculpture with discarded vapes to use as a part of a wider education programme delivered by Bury Youth Service.

Youth Members provided ideas on how they can take forward this action which included contacting charities for funding, contacting colleges around making the sculpture and to contact schools and colleges to ask what they do with confiscated vapes and whether these could be donated to create the sculpture.

It was agreed:

1. Discuss how to create the sculpture further in the informal Youth Cabinet meetings and feedback plans to the next formal Youth Cabinet Meeting.
2. Courtney to speak with Bury College staff around how they dispose vapes.

WORK PLAN 2024/2025

Youth Members were asked to provide their ideas for the municipal year ahead of how they would like their meetings to be organised, ideas were put forward and included debate ideas, guest speakers that they would like to invite and the timings and frequency of meetings.

It was agreed:

1. Lead Officers and Youth Members will look at the ideas and produce a work plan for the year ahead for both informal and formal Youth Cabinet meetings.

THE BIG DEBATE: SHOULD SOCIAL MEDIA BE BANNED FOR UNDER 16'S.

Youth Cabinet Members took place in a debate on whether social media should be banned for 16's. There was a side for and against.

It was agreed by a majority vote that social media should not be banned for under 16's.

It was agreed:

1. The chosen debate topic for the next meeting is - should you be able to vote at 16?

URGENT BUSINESS

As this was The Chair's last meeting as Youth Mayor, he gave a speech around his role as Youth Mayor and gave thanks to the Mayor, the Youth Service, Democratic Services and wished the new Youth Mayor and Deputy Youth Mayor success in their roles going forward.

**Daniel
Chair**

(Note: The meeting started at 5.05 pm and ended at 6.45 pm)

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Youth Cabinet - Terms of Reference

What does the Youth Cabinet do?

Their role is to represent young people's interests, views and concerns at meetings and events with councillors. As well as this, they work on projects which aim to improve situations and solve problems that affect young people.

The Youth Cabinet acts as a voice for the views and opinions of young people across Bury. It does this by:

- Identifying what young people think about various issues, what they feel is important and what they would like to see done.
- Informing young people of the different services, groups and opportunities available to them.
- Involving young people in decisions that affect them and in the development of services and activities that exist for them
- Influencing others to encourage them to listen to young people and respond to their needs and wishes.
- Campaigning on important issues to try to bring about change or improvements for the benefit of young people.
- Promoting positive images of young people and highlighting the contribution they make to the community.
- Supporting young people to be happy, healthy and safe and help them to achieve their full potential and have fun.

Who are the youth members of the Bury Youth Cabinet?

Voting Membership of the Youth Cabinet is open to any young person who meets the following criteria;

- Is aged between 11-19 and up to 25 years for those young people with special educational needs or disabilities and
- Has a local connection to the Borough which could comprise of one of more of the following:
 - The young person lives in the Borough,
 - The young person schools in the Borough,
 - The young person works in the Borough, or
 - The young person attends a youth group or project in the Borough

OR

- Is a member of Youth Parliament.

Voting membership is granted indefinitely until such time as the above criteria no longer apply to the individual.

Non-Voting Membership is open to the following, in the interest of the Youth Cabinet remaining politically neutral, but informed of political work within the Borough;

- Elected Members X9

Roles

- The Youth Mayor (Chairperson)
- Deputy Youth Mayor (Deputy Chairperson)

The Youth Mayor will be elected on the first Youth Cabinet meeting of the municipal year and will Chair the Youth Cabinet Committee. The Youth Mayor will also be a co-oped member of the Children and Young People's Scrutiny Committee. The Youth Mayor will be in term for 12 months. The Deputy Youth Mayor will automatically take the role of the Youth Mayor once their term has finished.

Any Voting Member of the Youth Cabinet may put themselves forward as a candidate for any of the roles noted but must have attended at least 6 Youth Cabinet meetings (including informal meetings).

If a young person member misses three consecutive meetings, they will stand down from their role.

How do Youth Cabinet members vote?

All items put to a vote will be decided upon by a show of hands, 'For' the item, 'Against' the item, and Abstainers.

Where the outcome of any vote is hung, whereby there is not a clear result, a second vote may be held following additional representation or debate. Should the result remain unchanged the Chairperson may, at their discretion, allow the matter to be resolved via a 'best of three' 'Rock, Paper, Scissors' challenge undertaken for one 'For' voter, and one 'Against' voter.

The process of electing Voting Members to roles within the Youth Cabinet will be undertaken via a secret ballot with a Council Officer acting as the 'Returning Officer' for votes cast, announcing those duly elected to the roles upon counting the ballot papers.

For elections to Youth Cabinet roles where there is not a clear result, the same process as outlined above will take place with each contesting candidate for the role participating in the 'best of three' 'Rock, Paper, Scissors' challenge.

What are the principles of Youth Cabinet members?

Youth Cabinet members have the responsibility to uphold the following ethos and principles:

- Bury Youth Cabinet does not represent any party political view.
- The members have a duty towards the young people they represent.
- Every young person has the right to have his/her view heard and listened to by Youth Cabinet.
- Youth members should respect and listen to the views of others, challenging discrimination and promoting equal opportunities.
- Bury Youth Cabinet is a safe zone where young people feel free to be able to express their own opinions.

What are the expectations of Youth Cabinet members?

- It is important that Youth Cabinet members take their role and duty seriously when representing the Youth Cabinet.
- They must attend cabinet meetings and support as many other meetings and events as possible.
- They must maintain contact with other Youth Cabinet members and the Youth Participation Worker via WhatsApp and responding to emails, texts, telephone calls and letters.

Quorum

For a Youth Cabinet meeting to be quorate, a minimum of 4 Youth Cabinet Members must be present. In addition to this each meeting, in order to be quorate, must be supported by three Councillor members. If a meeting is not quorate, the meeting can still go ahead as planned but no decisions can be made.

Where the Chairperson and Vice Chairperson are unavailable to attend, but the meeting would otherwise be quorate, a Voting Member of the Youth Cabinet may be elected as a substitute for this meeting only, and must step down at the end of the meeting.

Agenda items, minutes and meeting papers

All agenda items will be forwarded to the Council Officer in Democratic Services by the close of business seven working days prior to the next scheduled meeting. The agenda, with attached meeting papers, will be distributed at least five working days prior to the next scheduled meeting.

The minutes of the Youth Cabinet will be prepared by the Officer in Democratic Services. The minutes of the meeting are published on Bury Council's website.

Frequency of Meetings

There will be 6 Youth Cabinet meetings scheduled for each municipal year.

Additional meetings may be called in support of Youth Cabinet projects, and must be arranged at least 10 working days in advance of the proposed meeting date.

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